

Instructions for Meeting Registration, Proxy Appointment, Advance Question Submission, and Procedures for Attending the Meeting via Electronic Media (Inventech Connect)

Meeting Registration and Proxy Appointment

1. Shareholders and Proxies Wishing to Attend the Meeting via Electronic Media (e-meeting):

1.1 In case of attending the meeting in person as a shareholder:

- For Thai citizens: Please present your national identification card or government official identification card.
- For foreign citizens: Please present your passport or travel document.
- In case of a change in name or surname, evidence of such change must be provided.
- Please refer to the detailed procedures for attending the meeting via electronic media (Inventech Connect) attached herewith.

1.2 In case of proxy appointment:

- The grantor must appoint a proxy for all shares held by the shareholder; partial proxy appointments are not allowed (except for custodians).
- The proxy must submit a proxy form (Form A, B or C), duly completed and signed (with the grantor's signature affixed to all corrections or deletions of significant information), along with complete and accurate supporting documents, via email to secretary.aqua@aquacorp.co.th and send the original documents to the address below by April 28, 2025:

Company Secretary Department

Aqua Corporation Public Company Limited.

121/68-69 RS Tower, 21st Floor, Ratchadaphisek Road, Din Daeng Subdistrict, Din Daeng District, Bangkok 10400

The company has prepared 20-baht duty stamps for the convenience of shareholders who have not affixed duty stamps to their proxy forms.

- **Documents required for the proxy:** Please submit a copy of the proxy's national identification card or government official identification card, duly signed for certification by the proxy.
- **Documents required for the grantor:**
 - **For Thai citizens:** Please submit a copy of the grantor's national identification card or government official identification card, duly signed for certification by the grantor.
 - **For foreign citizens:** Please submit a copy of the grantor's passport or travel document, duly signed for certification by the grantor.
 - **For juristic persons:**
 - **For Thai juristic persons:** Please submit a copy of the certificate of incorporation issued by the Department of Business Development, Ministry of Commerce, within the last 6 months, certified by the juristic person's representative, and a copy of the representative's national identification card, duly signed for certification by the representative.

- **For foreign juristic persons:** Please submit a copy of the certificate of incorporation issued by the government agency of the country where the juristic person is established, within the last 6 months, certified by the juristic person's representative, and a copy of the representative's passport, duly signed for certification by the representative. If the certification of such documents is done abroad, the signature must be notarized by a notary public or any other generally accepted signature certification agency or person.
- **In case of fingerprinting instead of signing,** affix the left thumbprint and write "Left thumbprint of..." and have two witnesses sign to certify that it is the genuine fingerprint of that person, and submit a copy of the witnesses' national identification cards or government official identification cards, duly signed for certification by the witnesses.

1.3 In the event of a shareholder's death: The estate administrator may attend the meeting in person or appoint a proxy, submitting a copy of the court order appointing the estate administrator, certified by the estate administrator.

1.4 In the event of a shareholder being a minor: The parent or legal guardian may attend the meeting in person or appoint a proxy, submitting a copy of the shareholder's house registration, birth certificate, or other identification document, certified by the parent or legal guardian.

1.5 In the event of a shareholder being an incompetent or quasi-incompetent person: The guardian or curator may attend the meeting in person or appoint a proxy, submitting a copy of the court order appointing the guardian or curator, certified by the guardian or curator.

2. Shareholders Not Wishing to Attend the Meeting via Electronic Media (e-meeting):

- Shareholders unable to attend the company's e-meeting in person are advised to appoint the Independent Director, Mr. Suthee Phongphaibool, as their proxy (details as per Attachment 8), using proxy form A, B, or C only (details as per Attachment 10).


Advance Question Submission

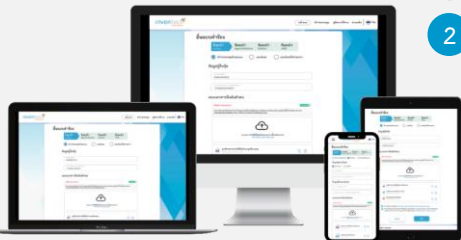
- Shareholders may submit advance questions related to each agenda item using the shareholder meeting question form (details as per Attachment 11) via email to secretary.aqua@aquacorp.co.th by April 28, 2025, only. The company will compile the relevant questions for each agenda item to be recorded in the meeting minutes after the meeting.
- However, shareholders or proxies attending the meeting in person may still ask questions during the meeting.

Guidelines for attending of Electronic Meeting by Inventech Connect

Shareholders and proxies wishing to attend the meeting can proceed according to the procedure for submitting the request form to attend the meeting via electronic media as follows :

Step for requesting Username & Password from via e-Request system

1. The Shareholders must submit a request to attend the meeting by Electronic Means via Web Browser at <https://serv.inventech.co.th/AQUA609520R/#/homepage> or scan QR Code  and follow the steps as shown in the picture



- 1 Click link URL or scan QR Code in the letter notice Annual General Meeting
- 2 Choose type request for request form to 4 step
 - Step 1 Fill in the information shown on the registration
 - Step 2 Fill in the information for verify
 - Step 3 Verify via OTP
 - Step 4 Successful transaction, The system will display information again to verify the exactitude of the information
- 3 Please wait for an email information detail of meeting and Password

**** Merge user accounts, please using the same email and phone number ****

2. For Shareholders who would like to attend the Meeting either through the Electronic Means by yourself or someone who is not the provided independent directors, please note that the electronic registration will be available from 23 April 2025 at 8:30 a.m. and shall be closed on 30 April 2025 Until the end of the meeting.


3. The electronic conference system will be available on 30 April 2025 at 12:00 p.m. (2 hours before the opening of the meeting). Shareholders or proxy holders shall use the provided Username and Password and follow the instruction manual to access the system.

Appointment of Proxy to the Company's Directors

For Shareholders who authorize one of the Company's Independent Directors to attend and vote on his or her behalf, The Shareholders can submit a request to attend the meeting by Electronic Means of the specified procedures or send the proxy form together with the required documents to the Company by mail to the following address. The proxy form and required documents shall be delivered to the Company by 28 April 2025 at 5.00 p.m.

Aqua Corporation Public Company Limited
 Company Secretary Department
 121/68-69 RS Tower, 21st Floor, Ratchadaphisek Road, Din Daeng Subdistrict, Din Daeng District,
 Bangkok 10400

If you have any problems with the software, please contact Inventech Call Center

 02-931-9137

 @inventechconnect

The system available during 23 – 30 April 2025 at 08.30 a.m. – 05.30 p.m.

(Specifically excludes holidays and public holidays)

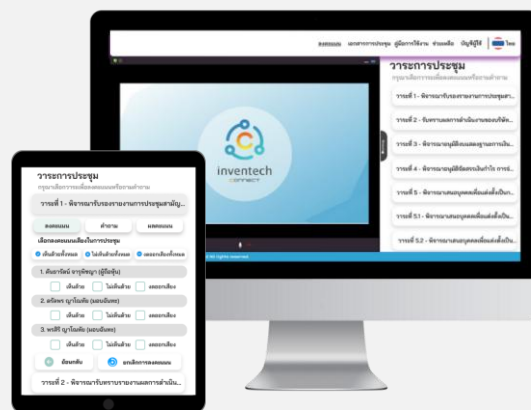


Report a problem

@inventechconnect

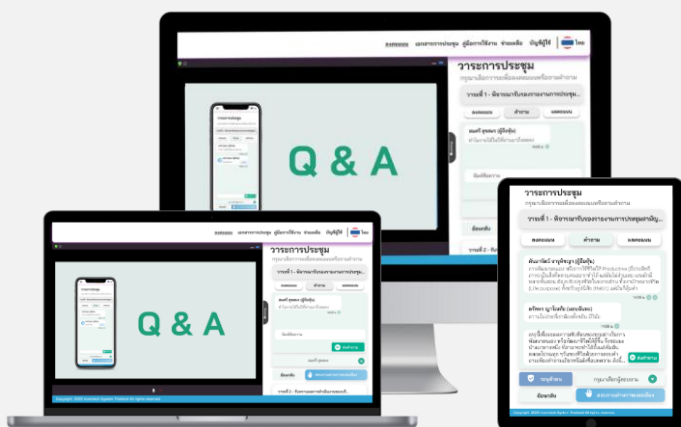
Steps for registration for attending the meeting (e-Register) and voting process (e-Voting)

- 1 Get email and password that you received from your email or request OTP
- 2 Click on “Register” button, the system has already registered and counted as a quorum.
- 3 Click on “Join Attendance”, Then click on “Accept” button
- 4 Select which agenda that you want to vote
- 5 Click on “Vote” button
- 6 Click the voting button as you choose
- 7 The system will display status your latest vote



To cancel the last vote, please press the button “Cancel latest vote (This means that your most recent vote will be equal to not voting, or your vote will be determined by the agenda result) Shareholders can conduct a review of the votes on an agenda basis. When the voting results for that agenda are closed.

Step to ask questions via Inventech Connect



- Select which agenda
- Click on “Question” button
- 1 Ask a question
 - Type the question then click “Send”
- 2 Ask the question via video
 - Click on “Conference”
 - Click on “OK” for confirm your queue
 - Please wait for the queue for you then your can

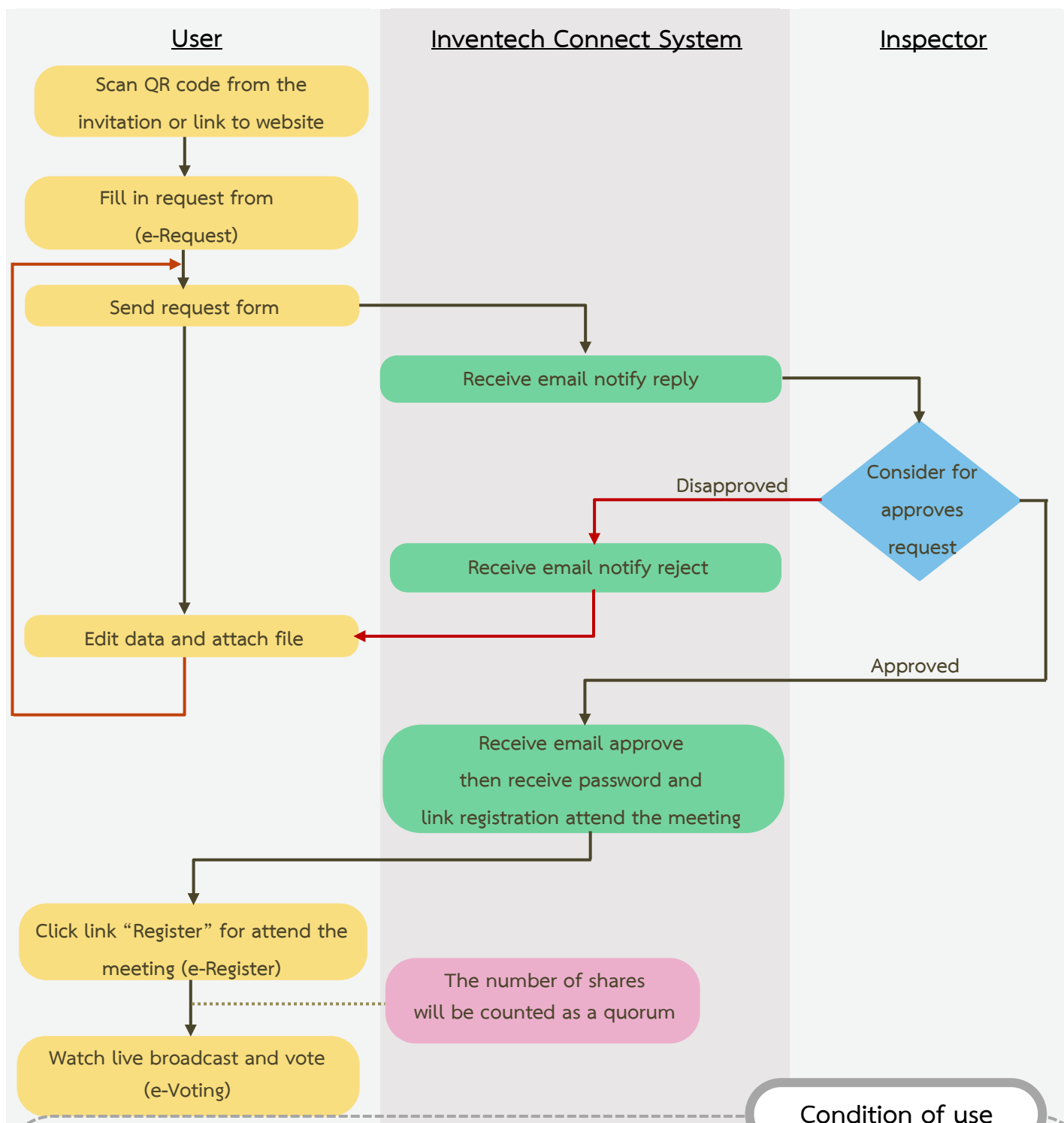
How to use Inventech Connect



User Manual and Video of using Inventech Connect

* Note Operation of the electronic conferencing system and Inventech Connect systems. Check internet of shareholder or proxy include equipment and/or program that can use for best performance. Please use equipment and/or program as the follows to use systems.

1. Internet speed requirements
 - High-Definition Video: Must be have internet speed at 2.5 Mbps (Speed internet that recommend).
 - High Quality Video: Must be have internet speed at 1.0 Mbps.
 - Standard Quality Video: Must be have internet speed at 0.5 Mbps.
2. Equipment requirements.
 - Smartphone/Tablet that use IOS or android OS.
 - PC/Laptop that use Windows or Mac OS.
3. Requirement Browser Chrome (Recommend) / Safari / Microsoft Edge **** The system does not supported internet explorer.**



Condition of use

In case Merge account/change account
 In case filing request multiple by using the same email and phone number, the systems will merge account or in case user has more than 1 account, you can click on "Change account" and the previous account will still count the base in the meeting.

In case Exit the meeting
 Attendees can click on "Register to leave the quorum", the systems will be number of your shares out from the meeting base.